**Please complete the form and upload to e-admissions record**

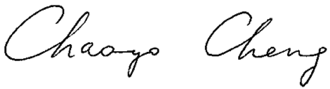
Applications for advanced entry where applicants are requesting credit, will remain conditional until we have received the completed APL form from the relevant admissions tutor/programme director. When making the decision, please ensure that you have seen a valid transcript of previous study for which the credit is being applied to ensure the level of credit matches.

|  |  |
| --- | --- |
| **Birkbeck ID No:** | 13157498 |
| **Applicant name:** | Emma Benton |
| **Course title:** | MSc Social Research |

**Credit being awarded**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **EXTERNAL CREDIT** (please list the modules the applicant has previously studied and is being awarded APL for. | | | **BBK MODULES** (please list the BBK modules you are awarding credit for. This will be added to the students record once they have enrolled). | | | |
| Module Title | Level | Credit value | Module Title | Level | Credit value | Exempt or Credit (E/C) |
|  |  |  | Masterclass in Social Research | 7 | 30 | C |
|  |  |  | Theorising Social Research | 7 | 30 | C |
|  |  |  | Qualitative Social Research | 7 | 30 | C |
|  |  |  | Intermediate Quantitative Social Research | 7 | 30 | C |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **NAME OF INSTITUTION WHERE CREDIT WAS ACHIEVED:** | | | | | | |

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| **NOTES**: If partial credit is being awarded, please confirm the amount of credits the student will be studying each year (eg year 1 60 credits, year 2 120 credits, year 3 120). This is required for the fee to be able to manually adjusted.  **The student has completed a Pg Diploma in Social Research with us. This is a case of progression and to receive MSc the student would only need to complete Social Research Dissertation (60 credits).** |

I confirm that the above credit can be applied to this applicant and that the credit applied is within the CAS regulations (see overleaf)   
  
Signed by Admissions Tutor/Programme Director   
  
  
Tutor Name: Chao-Yo Cheng

Date: 23 August 2024

Notes for Admissions Tutor

The full policy can be found <https://www.bbk.ac.uk/downloads/registry/policies-2021-22/accreditation-prior-learning.pdf>

CAS regulations: <https://www.bbk.ac.uk/professional-services/registry-services/regulations>

**Key Principles**

Credit may be awarded for accredited prior learning (APL) for one or several modules. For example a student may have previously passed a module with similar content on a programme taken elsewhere for a prior award; this student may be awarded 30 APL credits for this module and would then be exempted from the requirement to complete this module within the new programme.

The decision to award APL credit is an academic judgement and the College may choose to reject applications for the award of such credit where, in the judgement of the relevant Sub-Board of Examiners, there is insufficient evidence that the applicant’s prior learning is adequate and relevant to the module and/or programme. The College may also choose not to award the full amount of credit that has been awarded by another institution for learning undertaken elsewhere.

The minimum numbers of credits to be awarded for prior learning is 15. CAS stipulates the maximum amount of credit that may be awarded towards any given award (see table below).

|  |  |
| --- | --- |
| New course level | Maximum level of credit allowed |
| Certificate of Higher Education | 60 credits |
| Diploma of Higher Education | 120 credits |
| Foundation Degree | 120 credits, of which none may be at level 5 or above |
| Honours degree (BA/BSc/LLB) | 240 credits (minimum of 120 credits at Level 6 [H] must be studied at Birkbeck) |
| Graduate Diploma: | 60 credits |
| Postgraduate Diploma | 60 credits |
| Master's programme (MA/MSc/LLM) | 60 credits |

It is not possible to apply for Accredited Prior Learning credits for the following level of courses: Certificate of Continuing Education, Graduate Certificate, Postgraduate Certificate.

Students who are joining the programme part way through will need to be awarded credits of accredited prior learning to ensure that the period of study they have missed is accounted for in terms of credit. Otherwise students will reach the end of the programme without accumulating sufficient credit to be entitled to their target award.

The minimum period of study in the College for any student transferring onto an undergraduate degree will normally be not less than one years full-time (or the part-time equivalent); and in no case will the minimum period be less than one year full-time (or the part-time equivalent), that year being the final year of the degree programme.